**Present:**

Vice President of Membership & Volunteerism – Lynn Reed (note taker)

Vice President of Operations – Stephen R.

Vice President of Treasury & Finance – Katie Dietz

Director of PDD – Sarah Otte

Dir of Certs/Pgm Mgr of C2S – Linda Cronk (Zoom)

Dir of C2S – Lori Chambers (Zoom)

Director of Outreach -- Jeff Tuttle

**Not present:**

President - Craig Hinson

President-Elect - Shelly Lawrence

Vice President of Communications & Marketing – Brent Humphries

Vice President of Professional Development

This meeting did not make quorum. Any motions made will be resolved via email.

**General Note:** **BEST BOARD MEETING EVER!!!!**

**General Note:** If you are missing emails you can disable the functionality by accessing Settings ( gear icon on top right ) >> Filters and disabling Smart Filters

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| --- | --- |
| **Name/Title** | **Notes/Action Items** |
| * [Craig Hinson, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/20-president) President * [Shelly Lawrence, PMP, MPM, FLMI](https://pmi-centraliowa.org/about-us/board-of-directors-2/515-presidentelect) * President Elect * [Candi Banghart, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/436-pastpresident) Immediate Past President * [John Durman, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/28-dirplanning) * Director of Strategic Planning * [Mark Havlicek, PMP, PRINCE2](https://pmi-centraliowa.org/about-us/board-of-directors-2/29-trustee) * Trustee * [Joel Wolcott, PMP, PMI-ACP](https://pmi-centraliowa.org/about-us/board-of-directors-2/564-joel-wolcott-trustee) Trustee | Shelly: I continue to work through the policies and procedures updates - those that have not sent theirs need to send ASAP - they were due to me 6/30  **Candi:** I have reached out to two members in good standing about being on the election committee.  When I get confirmation from them I’ll forward those names to the executive team. |
| * [Katie Dietz](https://pmi-centraliowa.org/about-us/board-of-directors-2/4-vpfinance) * VP of Finance * [Karen Adamson](https://pmi-centraliowa.org/about-us/board-of-directors-2/584-dir-audit) * Director of Audit * [Vacant - Leaving Open](https://pmi-centraliowa.org/about-us/board-of-directors-2/585-dir-budgets) Director of Budgets | See Katie’s email - she sent out the financials  We are $10K ahead of where we were last year!!!!  There are a couple of new line items added (already accounted for in the budgeting process, so this is just providing more clarity in the accounting program).  Katie will follow up with Craig about the PayPal bank fees |
| * [Brent Humphries, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/437-vpmarketing) * VP of Marketing * [Charity Dunwoody, MSIMPM, CAPM](https://pmi-centraliowa.org/about-us/board-of-directors-2/562-dircommunications) * Director of Communications * [Janet Tan](https://pmi-centraliowa.org/about-us/board-of-directors-2/438-dirpublications) * Director of Publications * [Vacant](https://pmi-centraliowa.org/about-us/board-of-directors-2/439-dirsocialmedia) * Director of Social Media * [Alex Marckmann](https://pmi-centraliowa.org/about-us/board-of-directors-2/556-dirmarketing) * Director of Marketing * [Jeff Tuttle](https://pmi-centraliowa.org/about-us/board-of-directors-2/561-diroutreach) * Director of Outreach * [Vacant](https://pmi-centraliowa.org/about-us/board-of-directors-2/582-dirphotography) * Director of Photography | Accomplishments:  - Execution against marketing plans (blog posts, email blasts, and social media posts)  Upcoming:  - More successful and awesome execution of marketing plans!  - Finish roles & responsibilities updates for Marketing positions  - Swag selections - Storage locker inventory  Impediments:  - Need additional volunteers for storage locker inventory  - More Board members need to like, share, subscribe, and participate on social media!  We're not getting the results we should be getting, and low participation in social media is the reason. |
| * [Stephen Rodriquez, PMP, CPM](https://pmi-centraliowa.org/about-us/board-of-directors-2/435-vpoperations) * VP of Operations * [Vacant](https://pmi-centraliowa.org/about-us/board-of-directors-2/557-dirtechnology) * Director of Technology * [Vacant](https://pmi-centraliowa.org/about-us/board-of-directors-2/25-dirwebsite) * Director of Website * [Angela Lovan, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/442-dirlogistics) * Director of Logistics * [Margaret Spikes, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/572-dirregistration) Director of Registration * [Vacant - Leaving Open](https://pmi-centraliowa.org/about-us/board-of-directors-2/443-vacant-dir-records) Director of Records Management | Accomplishments since we last met:  Working on website enhancements – moving to SP Page Builder  What we plan to accomplish or complete before we meet again?  Starting to set up the first quarter of 2020 meeting venues.  What obstacles are getting in our way?  Annual meeting: Need a decision on what the meeting structure will be so we can decide on a sit down dinner or appetizers.  2020 meeting structure: Need a decision on if we are going back to staggering lunch and dinner meetings so we can set up venues.  \*\*\* June Chapter Meeting: Needs to be added to the course catalog so that PDUs can be assigned. We would like to have this take place at least a month ahead of time. \*\*\*\* Brian Sardou, please post or get the info to Linda.  Business Contacts: looking for business contacts for who would like to host a chapter meeting in 2020. Going to businesses and non-hotel venues has helped us lower Chapter Venue costs.  It is important to get back to members in a timely fashion!!!  Motion:  There is $9,006.68 remaining under Chapter Meeting Venue expenses. There are two chapter meetings left in the 2019 year (October and November). I would like to have $4,500 moved from Chapter Meeting Venue to LIM Meetings. This will leave $2,253.34 for each of the two remaining meetings. Since this is the 50th Anniversary, I would like to give as many people as possible the opportunity to attend LIM. Also, I would recommend cutting out any additional food expenses for meals that are already covered by the conference (i.e. if the conference is providing a meal during that time, the CIC should not cover meal expenses as well if the person chose not to attend a function.)  Stephen would like to go to LIM. |
| * [Brian Sardou](https://pmi-centraliowa.org/about-us/board-of-directors-2/17-vpprofdevelopment) * VP of Professional Development * [Linda Cronk](https://pmi-centraliowa.org/about-us/board-of-directors-2/574-dircertifications) * Director of Certifications * [Sarah Otte](https://pmi-centraliowa.org/about-us/board-of-directors-2/568-dirpdd) * Director of PDD * [Madhavi Gunturu](https://pmi-centraliowa.org/about-us/board-of-directors-2/581-dir-programs) Director of Programs * [Vacant](https://pmi-centraliowa.org/about-us/board-of-directors-2/579-pddpm) * PM of PDD | Sarah:  Early Bird is about to wrap up!  We are about ½ way to goal (are at ~$14K income)  Registration is picking up. We get a surge with each email blast.  As soon as the spreadsheet is updated, it will be sent out to the Board. (ETA this week) |
| * [Lynn Reed](https://pmi-centraliowa.org/about-us/board-of-directors-2/570-vpmembership), MSPM * VP of Membership & Volunteerism * [Lori Chambers, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/569-dirc2s) Director of Collaborate to Succeed * Linda Cronk * Program Manager of Collaborate to Succeed * [Lejla Vehabovic, MBL, PMP](https://pmi-centraliowa.org/about-us/board-of-directors-2/575-dirvolunteerism) Director of Volunteerism * [Robert Olinger](https://pmi-centraliowa.org/about-us/board-of-directors-2/583-dir-military-engagement) * Director of Military Engagement * [Ryan Vanyo, MBA, PMP, CSSBB](https://pmi-centraliowa.org/about-us/board-of-directors-2/554-dirmentoring) * Director of Mentoring * [Brian Naaden](https://pmi-centraliowa.org/about-us/board-of-directors-2/577-dirmembership) * Director of Membership | Pins 300  Tattoos 200  Make sure that we ask “Are you a Zoo Member” – they can get in free |
| * NOTES: |  |